

Page and Bell Commands

S Will Start a column or page, and will not end (usually a head or top of letter locator).
E Will End a column or page, and will not start (usually a center dash or bottom of letter).
N Will Neither start nor end a column or page.
B Will Both start or end a column or page (will make up in either place, usually in leaderwork).
W Widow logic (mostly on text and paragraph locators).
SC Subcolumn locator, means this locator will either double up or triple up, whichever the locator is designated for.
xs SFG function, freezes column to measure requested; is not used with a Δ code.

BELL COMMANDS

Δ a—Skip pages.
 Δ A—Terminates current page, causes a new page to start.
 Δ B—End extract, Budget (OVLPNF).
 Δ c—SFG function, start table.
 Δ D—Tab in table, brings in next locator.
 Δ e—SFG function, ends table.
 Δ E—End exclude.
 Δ f—SFG function, footnote.
 Δ F—Format call, causes a new page to start.
 Δ g—Graphics.
 Δ G—Grid change.

Δ h—SFG function, boxhead locator.
 Δ i—SFG function, indention increments.
 Δ I—Locator call, must precede all locators.
 Δ j—SFG function, ends boxhead.
 Δ K—Automatic return to grid and typeface of locator.
 Δ l—SFG function, designates locator to leader from bottom.
 Δ L—Leaders, when allowed.
 Δ N—Footnote move.
 Δ oi—SFG function, override indent.
 Δ P—Repeats previous locator.
 Δ Q—Vertical space.
 Δ R—Rule in SFG.
 Δ R—End extract, Workbook.

Δ s—SFG function, expands stub.
 Δ S—Subformat call, does not cause a new page to start.
 Δ T—Typeface change.
 Δ U1—Start unit, holds data together.
 Δ U0—End unit, holds data together.
 Δ V—Begin extract, Budget (OVLPNF).
 Δ W—Start extract, Workbook.
 Δ xl—SFG function, cancels leaders.
 Δ X—Start exclude.
 Δ Y1—Start revision flags.
 Δ Y0—End revision flags.
 Δ Z—Operator guideline.
 Δ —01 through 99, horizontal spacing.

NOTES

Variable locators—center when data makes 1 or 2 lines; will flush and hang 1 em when data makes 3 lines or more.

When a variable locator is followed by the same locator, the space between is generated by the program, it recognizes the paragraph leading which is usually the same as the top leading. DO NOT use Δ Q space.

DO NOT use Δ N function on a variable locator. Put the superior reference where it is indicated, put the Δ N after the first word in the next paragraph, and key the footnote at the end of the paragraph. To be absolutely safe, DO NOT use a Δ N on any head.

NEVER interrupt the Δ N function: Key the footnote immediately following the paragraph that contains the reference; not even Δ Q space can be keyed in between.

DO NOT use the Δ N function in leaderwork.

DO NOT use the Δ N in a Δ P, subcolumn routine.

DO NOT end an extension with a head locator. Relative locator can only be used on full measure text.

DO NOT use relative locator in the middle of a word.

CAPTURED DATA CAN CONVERT FROM ONE PUBLICATION TO ANOTHER BY A SIMPLE FORMAT CHANGE, WHEN KEYED WITH THE FOLLOWING FORMATS

BILLS					Record	Journals	Nominations/ Sen. Exec. Jour.	10 pt. Doc	8pt. Doc		
With Line Numbers	U.S. Code	No Line Numbers	Enrolled (H)	Enrolled (S)							
TEXT:											
6201 (Roman)	6221	6300, 6301	6501, 6536.....	6530.....	0624 (Senate)	5624 (Senate)	6605, 6606	6601, 6602, 6604*	6621*		
6202 (Bold)	6222	6302, 6303			0634 (House)	5634 (House)	6607, 6617				
6203 (Italic)	6223				6333	5333 (Both)					
6204 (Bold Italic)	6224										
6401 (Roman Canceled)	6421										
6402 (Bold Canceled)	6422										
6403 (Italic Canceled)	6423										
6404 (Bold Italic Canceled)	6424										
LEADERWORK:											
6211 (Roman)	6231	6311	6511, 6546.....	6540.....	0655	0655 (Both)		6611*	6631 (6 pt.)*		
6212 (Bold)	6232	6312, 6313				6343	6343 (Both)				
6213 (Italic)	6233										
6214 (Bold Italic)	6234										
6411 (Roman Canceled)	6431										
6412 (Bold Canceled)	6432										
6413 (Italic Canceled)	6433										
6414 (Bold Italic Canceled)	6434										

NOTES:

6601—New odd, with sink, bottom folio. 6602—New page, no sink, top folio, use for skip page for offset folios. 6604—New page, with sink, bottom folio. 6603—new odd, ALL ITALIC, used only as a subformat, usually for Conference Reports that print italic.

6621—New page, all 8 point, for hearings and Conference Reports that print 8 point.

*These formats are duplicated for 30 picas with the first 2 numbers being 67, the second 2 numbers remain the same.

ENROLLED BILLS—once data is Enrolled—the data cannot convert back to another format because of the special locator changes to accommodate the style, see p. 170 for instructions.